



East Port of Spain
Development Company Limited

INVITATION TO TENDER OPEN TENDER

The East Port of Spain Development Company Limited (EPOS) hereby invites suitably qualified firms which are registered and compliant with the Office of Procurement Regulations (OPR) to submit bids for the following:

COCONUT DRIVE - GROUND AND PAVILION UPGRADE

Tender Document Collection:

Interested eligible bidders may obtain further information and peruse the tender document at the:

East Port of Spain Development Company Limited

#76 Eastern Main Road, Laventille

Tel: 623-6007

Office Hours: Monday - Friday 8:00 a.m. to 4:00 p.m.

The bidding documents can be collected upon the payment of a non-refundable fee of **Five Hundred Trinidad and Tobago Dollars. (\$500.00)** payable **ONLY** via **MANAGER'S CHEQUE** in the name of East Port of Spain Development Company Limited at the above-mentioned address.

Pre-tender meeting & Site Visit:

1. **Pre-tender meeting:** Date: Friday 12th April 2024
Time: 10:00 a.m.
Location: East Port of Spain Development Company Limited
2. **Site Visit:** Date: Friday 12th April 2024
Time: 1:30 p.m. after the pre-tender meeting
Location: Coconut Drive – Recreational Ground

Your attendance at both the pre-tender meeting and the site visit is highly recommended.

Tender Submission:

One (1) original and one (1) hard copy of bids **MUST** be placed in sealed envelopes labelled with the name **“Coconut Drive - Ground and Pavilion Upgrade”** and then placed in **Tender Box A**, situated in the upstairs lobby, located on the 1st floor of East Port of Spain Development Company Limited **ON OR BEFORE Friday 3rd May 2024, no later than 11:00 a.m.** (Local Time).

LATE Submissions will not be accepted under any circumstances.

Invitation to Witness Tender Opening:

We cordially invite tenderers to witness the opening of tenders for **Coconut Drive - Ground and Pavilion Upgrade**. The opening meeting will take place on **Friday 3rd May 2024 at 11:15 a.m.** at our office located at #76 Eastern Main Road, Laventille.

The contract will be awarded in accordance with the pre-defined evaluation criteria and scoring system outlined in the bidding documents. The services to be provided will be governed by the terms and conditions outlined in the respective bidding documents.

EPOS does not bind itself to accept the lowest or any bid and the company reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their bids.

Failure to comply with any of these instructions or to submit any documentation required in the bidding documents may result in the bids not being considered.

For any inquiries or clarification, please contact the Procurement Officer Ms Candice Callender.

Email: ccaller@epos.gov.tt

Tel: 623-6007 Ext 210